



Dear Parents,

This letter is being provided to all parents of our kindergarten students here at Royal Redeemer Lutheran School. The purpose is to explain or remind a couple of very specific sections of our policy on how we conduct field trips.

We first want to express our gratitude to all our families and their support including the time spent on field trips. We understand that many of you take leave from work to attend these trips and that this time is very valuable with your child. These trips are an excellent way to supplement the learning objectives that are taught in the classrooms and provide students with visuals and hands-on experiences that they may remember for a long time to come. We could not go to all the places without the level of support from parents as chaperones. The policies that we have put in place are not designed to make things less convenient for parents, but to ensure that all students are always safe and healthy.

Below are a few bulleted items to consider before giving your permission for your child to attend a trip:

- All students must have a permission slip completed by their parents in advance of the trip.
- All students must leave from school with their chaperone, go to the location using the assigned transportation & route, and must come back to school with their chaperone. Teachers are not allowed to dismiss students from field trip locations to go home.
- Siblings of students may not attend on field trips (except for the zoo trip in May). Once again, the reason for this is that the total attention of the chaperones must be on the students attending the field trip from school. Chaperones must walk with the students to help supervise the group. Please do not stand at the back of the group and socialize.
- The morning of the field trip, chaperones will sign-in at the office and then walk down to the classroom.
- When we return to school following the field trip, chaperones are to remain with their group outside the classroom until the teacher has arrived and has checked in the students. Exception is the zoo field trip.

We would like kindergarten parents to read carefully through this letter because we personally understand that our expectations may not be what parents are used to from their experiences in the preschool setting. The guidelines noted above make

some definite changes in the procedure since the supervision responsibility in elementary school makes the teachers extremely accountable for every single student at school and while on field trips.

Thank you in advance for your participation with our field trips and for your support of our students and staff here at Royal Redeemer Lutheran School! We look forward to how much learning *and* fun our students will have this year!

In Christ's Service,
Mrs. Neumann, Mrs. Wyler, Mrs. Beaird, Mrs. Czekalinski, and Mrs. Suhar